

**MINUTES of the CYPRESS GROUP BUSINESS MEETING**

Held on: December 1, 2025 at 11508 Cypress North Houston, Cypress, TX 77429



Started at	Chaired by	Recorded by	Next Business Meeting is:
7:46pm	John A.	Kelly / Aviboaz	Feb 2, 2026

**MEETING SUMMARY**

Motions Passed:	<p>By Thomas H. Form an Ad Hoc Committee to negotiate and sign a new lease for Cypress Group.</p> <p>By Phil M. Group officers (except treasurer) will submit their reports 3 weeks in advance of the next business meeting to the secretary.</p> <p>By Daniel That the Secretary of Cypress Group set up a new account and paid subscription on Zoom to enable improved Zoom meetings as he suggested in his amendment to the Zoom motion, (annual payment).</p> <p>By Rob H. Elect two new members to the Steering Committee.</p> <p>By Ken C. That the group [sic] have new locks installed keyed to the old existing keys.</p> <p>By Daniel To accept the quarterly donations.</p>
Motions Failed:	None
Motions Tabled:	None
Risen Topics:	None

## ELECTION RESULTS

Group Chairperson:	Phil M.	Speaker Night:	Paul B.
Co-Chair:	Thomas H.	Birthday Night:	Sarah D.
Secretary:	Aviboaz S.	Co-Birthday Night:	Cowboy John
Co-Secretary	unfilled	Facility Manager:	Greg W.
Treasurer:	Rich C.	Co-Facility Manager:	Donnie S.
Co-Treasurer 1:	Kari C.	Supply Officer:	Martin M.
Co-Treasurer 2:	Sean T.	Co-Suply:	Gene H.
GSR:	Is currently Kathy H.	Cleaning Officer:	Barb L.
Co-GSR:	John H (1 year)	Archivist:	Jordan S.
Intergroup:	Michelle S.	Webmaster:	Ronnie S.
Co-Intergroup:	Michael C.	Steering Comm..t	Steve w.
Literature:	Neal T.	Steering Comm..t	Daniel D.
Co-Literature:	Heather S.		

### MEETING NARRATIVE

### CHAIR/COMMITTEE REPORTS

7:47pm John A. opens meeting with serenity prayer

<b>7:47pm</b>	<b>SECRETARY'S REPORT; given by Kelly R.</b>
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1. Kelly states minutes were posted Nov 7, 2025.
2. Kelly motions to accept the minutes. Aviboaz 2nd.
3. Passes by unanimous consent.

<b>7:49pm</b>	<b>STEERING COMMITTEE REPORT; given by Rob H.</b>
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1. Rob H. states the Steering Committee met on Nov 17, 2025 and there were multiple items submitted, all were accepted by the Steering Committee.

<b>7:50pm</b>	<b>TREASURER'S REPORT; given by April</b>
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1. New insurance premiums for 2026 were received and will be \$979 per year, a \$50 increase over 2025.
2. April states deposits are going down, that we are losing the steam we had during 2025 donations.
3. April states we are "about \$1,800 above our prudent reserve" and has broken up the division by 4 for the group's donations to GSO, Area, Intergroup, and District.
4. Ken C. asks if the insurance is a general liability policy and April confirms.
5. New insurance premiums for 2026 were received and will be \$979 per year, a \$50 increase over 2025.
6. April states deposits are going down, that we are losing the steam we had during 2025 donations.
7. April states we are "about \$1,800 above our prudent reserve" and has broken up the division by 4 for the group's donations to GSO, Area, Intergroup, and District.
8. Ken C. asks if the insurance is a general liability policy and April confirms.
9. Kathy H. asks if the disbursement has already been done, April confirms yes.
10. Daniel D. Motions to accept the minutes, Thomas H 2nd's
11. Passes by unanimous consent.
12. Thomas H. praises April for her service and the group robustly claps.

<b>7:54pm</b>	<b>GSR REPORT; given by Kathy H.</b>
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1. Kathy states she has two reports to give.
2. AA Grapevine reported a loss of \$245,000 in June 2025. Cost cutting measures are being undertaken to remedy the deficit.  
A contributing factor noted was poor functionality of the Grapevine app.
3. GSO prudent reserve decreased to 5.1 months, though historically it is 9-12 months. The June report attributed part of this to a \$2 million urgent asbestos abatement at AAWS, 475 Riverside Dr floor 11, New York, NY 10115. The need was discovered during renovations which required immediate action in order to comply with health, safety, and environmental regulations. The projected cost is \$1 million, with an additional \$1 million in losses.

4. The International Convention has formed a subcommittee to consider making the Lord's Prayer the concluding prayer at the quinquennial International Convention, as this year the convention was closed with the Serenity Prayer.
5. The South-West Regional Service Assembly is coming to Houston and will be held at the Hyatt Regency in Baytown and "it's a big deal". (no date given)
6. District 32 Meeting - Tony A. from Treatment/Facility Chair from Area 67 came to speak to District 32, he gave an in-depth presentation on treatment facility outreach, literature and service opportunities. He also brought literature, guidelines, and other TFC material for District 32 to review and is asking for members to volunteer. Kathy states District 32 currently has 9 treatment facilities registered but has zero AA meetings being brought in. Tony A. also talked about a program called "Bridging the Gap" which is a joint effort with TFC and CFC that pairs individuals coming out of prison with someone who can get the newly released individual to their first two meetings.
7. GSO is below their prudent reserve, it was noted that if every AA member made a contribution of \$6.50 once a year, the "GSO financial position would be greatly strengthened". This was shared strictly as FYI.
8. John A. stated the Parc does have AA meetings.  
Kathy stated they are not registered.

No Motion to accept this GSR report was offered or voted on.

<b>7:57pm</b>	<b>INTERGROUP REPORT; given by PHIL M.</b>
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1. Phil tells Kelly to not take any notes because he is going to send them.
2. Intergroup met Oct 16, 2025 and discusses the following;
3. Prudent reserve balance is way down, currently at \$91,000, but Prudent reserve should be at \$117,000 and the goal is to get it to \$150,000.
4. Phone volunteers are needed, and will put up flyers.
5. Kelly is retiring from Intergroup August 31, 2026, and Phil M. brought applications for employment.
6. The next Intergroup Delegate Meeting is December 11.

Random members thanked Phil M., however, no motion to accept this GSR report was offered or voted on.

8:10pm	<b>AD HOC REPORTS;</b>
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AD HOC REPORTS

The Chair observed no Ad Hoc reports brought to the floor.

8:11pm	<b>OLD TABLED MOTIONS OR BUSINESS</b>
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OLD TABLED BUSINESS

The Chair observed no Tabled Business has been brought to the floor.

8:11pm	<b>NEW BUSINESS</b>
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The Chair advanced the meeting to New Business.

8:11pm	<b>MOTION</b> - Form an Ad Hoc Committee to negotiate and sign a new lease for Cypress Group. Motion 2nd'd by: Motion passed by unanimous consent.
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By Thomas H.

The landlord has asked Thomas H. to “get your leaders together” in regards to meeting and negotiating the new lease. The landlord will be out of town at the end of December and most of the month of January 2026 and the landlord would like it “inked” before he leaves.

Thomas proposes it be compressed of the past signers, the two new signers, the secretary, and the chair person.

8:13pm	<b>MOTION</b> - Group officers (except treasurer) will submit their reports 3 weeks in
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	<p>advance of the next business meeting by email to the secretary.</p> <p>Motion 2nd'd by:</p> <p>Motion passed by unanimous consent (assumed, see detailed).</p>
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By Phil M.

Phil states that this will allow the secretary to do the minutes faster and it will allow the group to speed up our business meetings.

April states that may be problematic for the treasurer's report because it is often done at the last minute so that the group has a full month of current finances and asks if an exception can be made for the Treasurer's Report.

Phil asks to amend his motion to include Nicole's concerns, except for the Treasurer.

POINT OF ORDER by Aviboaz.

The motion maker can not amend a motion once it has been 2nd'd, as the motion now belongs to the floor and not the person making the motion. Another person will need to make a motion to amend Phil's motion.

Thomas motions to amend Phil's motion, to allow for an exception to the original motion for the Treasurer's Report. Aviboaz 2nd's the amendment.

The Chair polls to amendment.

The amendment passes with unanimous consent.

The group did not conduct a final vote on the motion, as amended.

8:16pm	<p><b>MOTION</b> - That the Secretary of Cypress Group set up a new account and paid subscription on Zoom to enable improved Zoom meetings as he suggested in his amendment to the Zoom motion, (annual payment).</p> <p>Motion 2nd'd by: Kelly R.</p> <p>Motion passed by unanimous consent (assumed, see detailed).</p>
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Original motion by Paula. (to create a paid Zoom account).

The current account is owned by a member no longer present.

It is a free account so meetings are automatically cut off at 40 minutes.

There was discussion about what constitutes "1 hour" and how many meetings can Cypress Group have on Zoom with a paid subscription, per day or per week.

Aviboaz asks if the Motioner is willing to consider amending her motion that the group secretary set up the Zoom account so that whomever is the secretary from year to year will always have access so that this will no longer end up in the same situation.

Pauls says yes.

Final Motion: That the Secretary of Cypress Group set up a new account and paid subscription on Zoom to enable improved Zoom meetings as he suggested in his amendment to the Zoom motion, (annual payment).

Kelly 2nd's the motion.

Motion passed by unanimous consent.

8:20pm	<b>MOTION</b> - Elect two new members to the Steering Committee. Motion 2nd'd by: Motion passed by unanimous consent (assumed, see detailed).
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By Rob H.

This is a 2 year commitment. Two positions were vacated, leaving these positions open and needing to be filled. "We do need to elect two new members to the Steering Committee for a two year period".

Thomas H. asks if this can be pushed to elections.

Rob clarifies this is to approve conducting an election of two additional members since these positions were not ordinary up for election and therefore would not ordinarily be voted for this election cycle.

Motioned 2nd's by:

Motion passed by unanimous consent.

8:28pm	<b>MOTION</b> - That the group [sic] have new locks installed keyed to the old existing keys. Motion 2nd'd by: Thomas H. Motion passed by vote 19-1
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By Josh W.

We need new locks. (This was apparently a humorous undercurrent as laughter broke out as soon as Josh said “we need new locks”).

Josh says it will be \$375 to do all the locks. If we want new keys, it will be an additional \$3 per key.

Several members of the group give their anecdotal reflections on who has a key and how many people have a key and how they received a key.

Michelle asks, if this motion passes with new locks and new keys, what will be the protocol for distributing the new keys, or will we find ourselves in the same situation we find ourselves in today?

Aviboaz chimes in, “oh, we don’t learn from our lessons”.

*{Clarification by Thomas and Josh, the locks are being redone because they are worn out. The assembled group is clearly gay and comfortable with laughter.}*

Josh’s motion was forgotten and ignored?

Ken makes a motion that the group “That the group [sic] have new locks installed keyed to the old existing keys”

Motion 2nd’d by Thomas H.

Vote: 19 in favor 1 opposed.

Minority opinion given by Aviboaz. No member changed their mind, no revote.

8:32pm	<b>MOTION</b> - To accept the quarterly donations. Motion 2nd’d by: Thomas H. Motion passed by vote 19-1
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No discussion was observed. The chair asked the group to show who is in support.

Motion passed by unanimous consent.

### 8:34pm ELECTIONS

## STEERING COMMITTEE

2 year sobriety requirement.

Conduct or attend Steering Committee meetings as needed. Review/select group topics and present them for discussion and voting in accordance to the steering committee bylaws, provide a committee report at group business meetings.

Won - Steve W., Daniel D.

### **WEBMASTER**

1 year sobriety

Maintain the Cypress Group website and work with the secretary and archivist to add and update web content as needed.

Won - Ronnie by unanimous consent

### **ARCHIVIST**

1 year sobriety

Responsible for archiving the group's physical and digital records, memorabilia and other relevant items necessary for the group to have accurate records to refer to as well as the general history of the group. Additionally, the archivist is responsible for updating the meeting chairperson's announcement book and working with the group secretary and webmaster to fulfil this responsibility. Add, update and revise the group's Minutes history in the now existing digitized format so they can be easily searched and ensure the group's overall history is available for group members to enjoy.

Jovial laughter abounds regarding the key subject again.

Kathy admonishes the group by exclaiming "Wait Wait" we have 2 nominees or volunteers.

Jordan stands for this position.

Won - Jordan by unanimous consent

### **CLEANING COMMITTEE**

1 year sobriety

Maintain the cleanliness of the group's meeting spaces, conduct regular weekly cleaning; including vacuuming, cleaning restrooms, trash removal.

Barb L. stands for this position by remaining seated :-)

Won - Barb L. by unanimous consent.

Sarah's name is floated as Co-Chair, Aviboaz asks if Sarah knows about this?

### **SUPPLY COMMITTEE**

1 year sobriety

Acquire and maintain all necessary group supplies, ie; coffee, paper towels, cleaning materials, etc. manage supply levels responsibly to ensure the group remains well stocked.

Gene H. nominated by proxy by Thomas H.

Martin stands from the floor.

Vote: Martin - 19    abstentions - 5

### **FACILITY MANAGER CHAIR**

1 year sobriety

Maintain meeting space as required and within personal capability, coordinate with contractors or the landlord for issues beyond the group's direct responsibility, manage group non-monetary assets, use the facility's budget responsibly.

Thomas H. speaks up as the group's self-appointed HR rep to remind us this person also gets a company truck, per diem, credit card and the Chair affirmatively repeats this.

Greg W. stands.

Won by unanimous consent.

Thomas H. nominates Donnie S. as Co-Chair of Facility. Michelle informs Donnie that means he has to come up to the group and change light bulbs.

White the group conversation appears to have accepted this nomination, no vote was actually conducted.

### **BIRTHDAY NIGHT CHAIR**

1 year sobriety

Coordinate activities for the monthly birthday night celebrations, gather participants names, ensure the appropriate sobriety chips are available, manage the birthday night budget responsibly.

Sarah D is nominated

Sarah wins by unanimous consent.

### **BIRTHDAY NIGHT CO-CHAIR**

Co-chair for Birthday Night

Cowboy John stands for the position.

Jay C stands by proxy.

Vote: John -

### **SPEAKER NIGHT CHAIR**

No sobriety requirement

The Chair says this person gets the speaker.

Paul B nominated

Marie C nominated

Vote: Marie - 2, Paul B - 21

### **LITERATURE COMMITTEE CHAIR**

1 year sobriety

Maintain all group literature; including bigbooks, 12 & 12 books, new-comer packets, member phone list, ensure literature is organized, up-to-date, readily available to members and new-comers. The Chair asks if there are any victims.

Heather S. nominated by proxy

Morgan S. nominated by proxy

Neal T. Stands and is present

Vote: Chair, Neal T Co-Chair, Morgan

## **INTERGROUP COMMITTEE CHAIR**

1 year sobriety requirement.

Attend bimonthly intergroup meetings, keep the group informed about local AA activities and initiatives.

Michelle S stands for chair

Michael C. stands by proxy for co-chair

Vote: Michelle wins Chair by unanimous consent

Michael wins Co-Chair by unanimous consent.

## **CO-GSR**

2 years sobriety requirement

This position is being filled to replace a vacancy of an existing term, this person will serve for one year, which is the remainder of the original two year term.

Cowboy John stands

Cowboy John wins by unanimous consent.

## **TREASURER**

2 years sobriety

Maintain clear and accurate financial records, keep group informed about all funds received and expenditures made, track expenses such as rent, supplies, and other group related costs, divide contributes to GSO, Area, Intergroup and District as decided by the group, prepare a financial report for each group business meeting, is an authorized signature for the CG's bank account..

Rich C. stands.

Rich wins by unanimous consent and replaces April

## **CO-TREASURERS 1 AND 2**

2 years sobriety

Perform the duties of the treasurer as requested including collect group money on a frequent basis and deposit funds into the group's bank account, and is an authorized signature for the CG's bank account..

Kari C and Sean T stand

The Chair asks all in favor of "the combo"

Both win by unanimous consent.

#### **CO-SECRETARY**

Unfilled

#### **SECRETARY**

3 years sobriety

Keep detailed minutes of group business meetings and steering committee meetings, publish minutes for members to review, notify GSO and intergroup of meeting changes, distribute meeting agenda prior to the group business meeting, and be a joint signature and account owner for the CG's bank account..

Aviboaz stands.

Aviboaz wins by unanimous consent and replaced Kellie R.

#### **GROUP CHAIR**

3 years sobriety

Coordinate activities with other group officers and members that participate in service roles, facilitate group business meetings in accordance to Robert's Rules of Order, be knowledgeable about the 12 traditions, especially tradition 1; our common welfare should come first, personal recovery depends upon AA unanimity, Maintain secure structure in fairness of discussion and decision making, is an authorized signature for the CG's bank account.

Thomas H. dropped the mic.

Phil M stands.

Phil wins by unanimous consent and replaces John A.

**GROUP CO-CHAIR**

3 years sobriety

Assist Chair as requested by the Chair, fulfil the Chair duties in the absence of the Chair, and be a joint signature and account owner for the CG's bank account...

Thomas H. stands

Thomas H. wins by unanimous consent, but with one comment by Lightning who says, "until his first motorcycle ride event."

8:48pm	<b>MOTION</b> - from the floor to close the meeting The existing chair asks where his gavel is at. Motion passed by unanimous consent
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Multiple congratulatory comments made, our Health and Safety rep is concerned that some may have broken their arms patting each other on the back..

8:49pm Meeting closed with the Lord's Prayer.